

People Keeping Well (PKW) Community Partnership

Small Grants Fund 2019_20

Zest is the Lead Body for the People Keeping Well (PKW) Community Partnership for:

- Netherthorpe, Upperthorpe, Langsett and Walkley.
- Middlewood, Wadsley, Hillsborough, Walkley Bank, Wisewood and Woodland (usually referred to as the Hillsborough Partnership).

We are pleased to announce that applications for small grants are invited from local groups for activities in the local areas listed above, which meet one or more of the 5 Ways to Wellbeing:



Connect: connect with the people around you: your family, friends, colleagues and neighbours.



Be active: Do what you can to be physically active.



Take Notice: Remember the simple things that give joy, be mindful of the things around you.



Keep learning: learning new skills can give you a sense of achievement and a new confidence.



Give: give your time to others, through volunteering.

Grant Size:

- You can apply for up to £500 for your group.

Closing Date for Applications: 11:59pm, Sunday 26 Jan 2020.

Eligibility

- Projects must be for the benefit of residents within:
 - **Netherthorpe, Upperthorpe, Langsett, Walkley OR**
 - **Middlewood, Wadsley, Hillsborough, Walkley Bank, Wisewood, Woodland** (usually referred to as the Hillsborough Partnership).
- If you are a local group (but not a constituted group) ZEST (or another nominated organisation) can hold any awarded funds for you, which you can then access for your group.
- If you applied for (and were successful) in receiving a small grant from last year's fund then your application can only be considered if ZEST received an end-of-project evaluation form from you.
- The fund is for groups only (not individuals).

Applying:

- Complete the following form and return it to abi.goodman@zestcommunity.co.uk by 26th January 2020.

Any Questions?

- If you'd like to have a talk about your idea before you apply, or any advice then do feel free to get in contact with Abi at ZEST.

Email: abi.goodman@zestcommunity.co.uk

Tel: 0114 270 2040 (Ext. 206).

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1. Contact details

Name of group or organisation applying:	
Contact Name:	
Address:	
Email:	
Telephone	

Your Group		
Is your group constituted?		
If No – will another group managed the project costs on your behalf? If so, who?		
Location of your group (please indicate)	Netherthorpe / Upperthorpe / Langsett / Walkley	Y/N
	Middlewood / Wadsley / Hillsborough / Walkley Bank / Wisewood / Woodland	Y/N

2. About your Project

2.1 What do you plan to do? Tell us about your project/activity. What is the new activity that this grant will support? Is it a new or continued activity?	
2.2 Who will be involved in this project/activity? E.g. older people. If your activity involves vulnerable people, children or young people, DBS checks will need to be carried out.	
2.3 Where will your activity take place?	

2.4 What do you hope to achieve with this project/activity? What difference do you hope to make? How many people will benefit from this project/activity?	
2.5 Which of the 5 Ways to Wellbeing does this project support and how?	
2.6 When will the project start? Nb. The project needs to have started by mid-March 2020.	
2.7 Does the project have an end date? If so when?	

3. Project Costs

How much money do you need and what will you spend it on?

Please list and price where possible each item.

Please also show that planned activities are covered by insurance, either by the host organisation or included in the costs below.

Item	Price per item	Total Cost (£)
Total		

Bank details
<p>Please provide bank details of your group or host organisation.</p> <p>Bank:</p> <p>Account Name:</p> <p>Account Number:</p> <p>Sort Code:</p>

Note. Please do not pay out (or agree to pay) anything related to your project until you have been informed in writing that your application has been approved.

4. Evaluation

<p>4.1 How will you know your project has been successful?</p> <p>What are you going to collect to show/evidence this (e.g. attendance figures, case studies)?</p>	
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5. Future Plans

<p>5.1 Do you have plans to carry on the activity/project after the funding has finished?</p>	
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6. Declaration It is important that you understand and agree to sign the following statements. Please note that if you leave the group/organisation or can no longer fulfill your responsibilities, or someone else takes over responsibility for the investment on behalf of the group/organisation, you must inform us immediately.

1. We are authorised to make the application on behalf of the above group/organisation.
2. We certify that the information contained in this application is correct.

Name of person submitting form		Role in group	
Signature		Date	

Please send your completed Application Form by e-mail to abi.goodman@zestcommunity.co.uk or post to:
 PKW Small Grants, ZEST Centre, 18 Upperthorpe, Sheffield, S6 3NA

The intended timetable for the 2019_20 Small Grants Programme is:

Stage in Small Grant Assessment Process	Dates
Applications Close	11:59pm, Sunday 26 Jan 2020
Panel meeting week commencing	03 Feb 2020
Applicants informed of outcome	10 Feb 2020